

From

The Secretary,  
Haryana State Board of Technical Education,  
Government Polytechnic Campus, Sec - 26  
Panchkula.

To

All the Principal (s),  
Govt. / Govt. Aided / Self Financing Polytechnics.

**Memo No:** 167 /Exam/HSBTE

**Dated:** 27.03.2025

**Subject: Instructions regarding PCA for upcoming State Board Examination**

Instructions for upcoming State Board Exams are as under:-

**1. PCA Schedule for Students :**

Sr. No.	Activity	Last Date
1.	<ul style="list-style-type: none"><li>Last date to submit PCA form by the student in their institute</li><li><u>Exam Fee under semester system</u> :Rs. 600/- per student per semester (including Regular of 2<sup>nd</sup>, 4<sup>th</sup> &amp; 6<sup>th</sup> Sem.&amp; Reappears of all Semester)</li><li><u>Exam Fee under annual system</u> :Rs. 1200/- per student per year (including Regular &amp; Reappears of Diploma Pharmacy Course &amp; Reappears of 1st year under annual pattern scheme for 2019-batch / 2020-batch &amp; 2021 batch)</li></ul>	Started w.e.f. 28.03.2025  Upto 5.00 PM on 01.05.2025 (Thursday)
2	Last date to submit PCA form by the student in their institute with additional late fee of Rs. 50/- per student per form	Upto 5.00 PM on 08.05.2025 (Thursday)
3	Last date to submit PCA form of <b>Mercy Chance</b> by the students of 3yr Diploma Courses (prior to 2019 batch) / 4yr Part Time Diploma Courses (prior to 2017 batch) <b>online at link <a href="https://hsbtehry.in">https://hsbtehry.in</a> on the HSBTE portal</b> with requisite fee of Rs.1000/- <b>per subject</b> .	Started w.e.f. 01.04.2025 Upto 5.00 PM on 08.05.2025 (Thursday)

**Note 1: Students shall deposit Examination Fee to their Institute as applicable.**

**Note 2: Reappear students of D. Pharmacy of any batch (who must be appeared as regular in that particular year) can apply / fill the PCA Form if he / she is otherwise eligible.**

**Note 3: Mercy Chance is allowed in the May/June-2025 Exam. Student may login through their Roll No at the link <https://hsbtehry.in> and submit their PCA on HSBTE portal. User manual for mercy chance students is attached herewith.**