

From

The Secretary,  
Haryana State Board of Technical Education,  
Government Polytechnic Campus, Sec - 26  
Panchkula.

To

All the Principal (s),  
Govt. / Govt. Aided / Self Financing Polytechnics.

**Memo No: 706 /Exam/HSBTE**

**Dated: 16.09.2024**

**Subject: Instructions regarding 1<sup>st</sup> year re-appear Diploma students of 2018/2019/2020/2021 Batches (except pharmacy)**

Attention is invited to the instructions regarding 1st year re-appears under Annual Pattern vide Memo No 1961 /Exam/HSBTE dated 05.09.19 issued by the Board.

In this regard it is submitted that till Dec 2023 Exam, the students who have reappear in 1<sup>st</sup> year subject ids were appeared as per annual pattern scheme in 1st & 2nd Reappear Internal Assessment Exams of Annual Pattern and were taken once in a academic session in odd semester by HSBTE. The average of internal 1st & 2nd Reappear Assessment exam was counted for Dec/Jan External Theory Exam as well as May/June External Theory Exam. These assessments were not freeze by the Board for the next academic session and the students who have reappear in these subjects of 1st year have to appear again in both assessments prior to Final External Theory Exam.

It is again brought to the notice of all institutions **that w.e.f. Dec 2024 Hsbte Exam, 2018-2021 batch students who have been Reappears in 1st year subject ids (Annual pattern scheme) will have to appear in the internal Assessment Exams and Final Exam of that particular subject as per below mentioned instructions:-**

- The detailed evaluation scheme for the 1<sup>st</sup> year (except Pharmacy) **w.e.f. Dec 2024 Exam** is as under:

Component	%age of Syllabus to be Included(as specified in curriculum)	Type of Assessment in Theory Subjects	Weightage of Marks	Passing Criterion
Theory	40%	Reappear Assessment (1 <sup>st</sup> + 2 <sup>nd</sup> )	40%	• 25% of final exam (minimum 15 marks) • 40% combined in internal Assessment and Final Exam
	60%	Final Theory Exam	60%	
Practical	-	Internal	As specified in curriculum	40% separately in internal & external practical

- Reappear Internal Assessment Exam (combined of 1<sup>st</sup> + 2<sup>nd</sup> Internal Assessment) of 40 marks out of 40% syllabus (as defined in curriculum for 1st and 2nd Assessments Exam) will be conducted once at institutional level in Odd Semester w.e.f December 2024 Exam .**

- **For 2018 batch students** - As the 2018 batch students fall in mercy chance category and there are many students who were not able to complete the diploma in the prescribed time limit of 6 years, the students shall be given a last chance to appear in the internal assessment Exam to be conducted in Dec 2024 Exam thereafter the Maximum marks obtained in internal assessment Exam of reappear subject ids conducted from Dec 2018 Exam to Dec 2024 Exam will be freeze by the HSBTE. **However Last chance to appear in internal assessment exam for 2018 batch students is provided in Dec 2024 Exam (if mercy chance approved).**
- **For 2019/2020/2021 batch students** - Last eligible chance to appear in internal assessment exam for 2019 , 2020 and 2021 batch prior completion of double duration shall be provided up to Dec 2024, Dec 2025 and Dec 2026 respectively. However after completing six year i.e. double of the prescribed duration (3 years diploma is required to be completed in 6 years) the Maximum marks obtained in internal assessment Exam will be freeze by HSBTE.
- **Maximum marks obtained in internal assessment Exam from 1<sup>st</sup> attempt to last chance will be considered or freeze by HSBTE** and counted with External Theory Exam conducted in odd semester i.e. Dec/Jan Exam as well as in even semester i.e. May/June External Theory Exam to make complete component as tabulated above.

In this regard, it shall be the duty of institutions to apprise their 1<sup>st</sup> year students of 2018/2019/2020/2021-batch (having re-appear in 1<sup>st</sup> year) about the same and advise them to appear in the Reappear Internal Assessment Exam w.e.f. **14.10.2024 to 18.10.2024** and Final Exam of 1<sup>st</sup> year in the month of December 2024 respectively.

Further, it is clarified that the PCA of 1<sup>st</sup> year Re-appear students under Annual Pattern shall be filled in Oct / Nov 2024 before the Final Assessment Exams.

This is for information and strict compliance please.


  
**Controller of Exam**  
**HSBTE, Panchkula**

**Endst. No: 707-709 /Exam/HSBTE**

**Dated: 16.09.2024**

A copy of the above is forwarded to the following.

1. PA to Secretary HSBTE for kind information of Secretary, HSBTE
2. COAF, HSBTE for information and necessary action.
3. All Concerned

  
**Controller of Exam**  
**HSBTE, Panchkula**