

The procedure followed in the decision making process:

Principal of the Polytechnic is responsible for overall planning and management of the academic and administrative activities of the institutes including optimal utilization of resources as per directions of Competent Authority (Directorate office). Principal is the implementing authority of plans and policies of the Government in the institute notified from time to time. Principal performs the duties of Head of the office at the institute level. He is the competent authority for all cases of group D employees. Cases of group A, B & C also require the approval of Head of Institute before sending for the final approval at the Head Office.

Channels of supervision and accountability.

In the institute PUC (Official letter) is dealt by Assistant, who puts up the file to the O/I Establishment who in turn submits this case to Principal. Routine cases are finalized at the level of Principal as per powers delegated by BOG Sanghi, whereas important cases are sent to the Vice Chairman BOG CMRA GPES Sanghi cum Director General Technical Education Deptt Haryana for the further approval.

The Head of the Institute/Principal acts as head of the office. Some cases are disposed at the level of Principal as per powers delegated by BOG Sanghi and the cases, which require approval of Vice Chairman BOG CMRA GPES Sanghi Director General Technical Education Deptt Haryana or Government, are sent to the directorate office by the Principal.